Kathryn L. Mone Chief of Police



Telephone: 603-964-8621

Emergency: 911

Town of North Hampton Police Department

233 Atlantic Avenue North Hampton, NH 03862

October 13, 2021

RE: Large Gathering Application for Experience Hampton Christmas Parade December 4, 2021

The Large Gathering Application for the Experience Hampton Christmas Parade, December 4, 2021 is approved based on the following conditions:

- 1. One detail officer with cruiser, from the North Hampton Police Department, or one of the Mutual Aid Communities to be positioned at the intersection of Lafayette Road (Route 1) and Cedar Road where a detour is established. Detail Officer will be on post at 1230 hours and remain until parade has concluded. Applicant must contact the North Hampton Police Department no later than two weeks prior to the event to schedule the detail officer.
- 2. Certificate of Insurance naming the Town of North Hampton as an additional insured must be submitted to the Chief of Police prior to the event.
- 3. The applicant must make notification and seek permission for the event through the NH Department of Transportation for activities on the state roads. Approval needs to be provided to the police department.

Kathryn Mone Chief of Police



LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for 200 or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (30) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for 200 or more people not covered by Section 2.1 above is required to notify the Police Chief at least 30 days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached

DEDMIT ADDITION		
PERMIT APPLICATION		
Name of Applicant:	Organization (if applicab	le):
Dean Menull	Expelience H	amplon, Inc
Mailing Address	1	,
PO BOX 444 HAMPA	Contact Person who will	1942
Contact Person:		
Dem Menull	DEAN MERLY	
Contact Person Phone Number:	Contact Person will be p	resent at Event Phone
663-924-7655	Number: 6 3-9 Contact Person will be p	210-7655
Contact Person Cell Number:		resent at Event Cell
603-770-4101	Number: 603-770-401	
Description of Event (Please Attach Additional Sheets provided:		
Experience Hampton	PARAde no	Dag 4 202
Experience morphis	1110100 011	Der 1
on Route 1. Nonth	Hampton t	rotamall o
1		· · · · · · · · · · · · · · · · · · ·
Location of Event:	1 0 0 1	
Assemble in Parking late	whollo karte	()
Date(s) of Event:	Hours:	
Dec 4, 2021	From: 12:30	End: 3PM
Estimated Attendance:	Minimum No.:	Maximum No.:
Types of Alcohol to be served:		
0 > 00		
INVIK		

¹ Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation:	No. of Units:	Male:	Female:
MA	NA	MA	NA
Water supply from:			
nja			
Food will be served from a	and/or by:		
MA			
Beverages will be served f	rom and/or by:		
NA			
Illumination after dark will I	be provided by		
NA			
Medical and First Aid Prov	ided by:	\circ	1
NORTH H	ampton F.D.	- Upon Reque	ेंडी
Traffic Control Provided by	l'	No. of officers:	
(path 4)	ndon-PD	1	
Parking foris plan Attach plan of exact park Not applicable. Explain:	sing location and exact rout	te to be kept open for emerg	
	Marchers	WILL ASSER	NEIN

Name of Promoter or Applicant:	
Experience Hampton	· IK
Mailing Address:	Phone:
POBOX 444, HAMPTON, MH	603-926-7655
Email:	Cellular Phone:
Mailing Address: Po Box 444, Hampton, MH Email: Jem @tobayMevull.com	603-770-4101
l, do here by accept all responsablere to all laws and regulations of the Town of Northereby consent to the entry, at any time, in the course	nsibility for the above-described event. I agree to th Hampton and the State of New Hampshire. I do
performance of their official duties, including but not li	mited to inspection. I also agree to provide surety
that the Town deen's necessary. Under the penalty of	f perjury, I do here by certify that the above is true.
Signature: Very Charles	Date: 8 31 24
Name of Property Owner (The following MUST BE involved):	completed by the owner of the property
Mailing Address:	Phone Number:
Email:	Cell Phone Number:
	and the second s
agreement with him/her in all areas. I do hereby give I	he above event with the Promoter and am in my consent to use my property for this even. I do
hereby consent to the entry, at any time, in the course	of his/her duties, any town officer in the
performance of his/her duties, including but not limited	to inspection. I agree to adhere to all laws and
regulations of the Town of North Hampton and the Sta do hereby certify that the above application is true.	ile of New Hampshire. Under the penalty of perjury i
and the state of t	
Signature:	Date:

James Marie	Date:
Building Inspector/Code Enforcement Officer Signature of Approval:	Date
The state of the s	9/20/2021 Date 9/24/21
Director of Rublic Works Signature of Approval:	Date:
	9/24/21
Police hief Signature of Approval:	Date:
Department comments or additional conditions:	
* see attached for approval uf a	mai tura
Applicant: I do hereby agree to the additional requirements:	- I and a land all and all
Applicant: I do hereby agree to the additional requirements: 0 13 202 (a) 210 βροκε ω Dlau Merrill to agu	use email sent urapprova
10/13/2021@1210 Spoke un Dean Merrill to ablu applicant's Signature: Dean provided verbal agre	use email sent upapprova elment Date:
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19/13/2021@1210 Spoke un Dean Merrill to adu applicant's Signature: Dean provided verbal agre PERMIT	usl email seut utapproprendent Date:



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan Commissioner

RECEIVED

October 21, 2021

Experience Hampton Inc. PO Box 444 Hampton, NH 03842

OCT 27 2021

NORTH HAMPTON POLICE

To Whom It May Concern:

With reference to your recent request, please consider this a permit (21-178) for the Parade using a portion of the state highway system in the municipality of North Hampton & Hampton.

The Parade scheduled for Saturday, December 4, 2021 at 1:00pm will use state and town roads as shown on the attached map.

PLEASE NOTE THAT BANNERS OVER STATE HIGHWAYS ARE PROHIBITED.

This permit is subject to the following provisions:

- Adequate number of uniformed police officers and traffic control devices be employed to control traffic and parking prior to, during, and following the event.
- 2. Provisions be made for passage of emergency vehicles should the need arise.
- 3. Organizers shall notify and coordinate this activity with local officials, emergency providers, and those responsible for homeland security to assure that the event does not adversely affect the safety, security, or emergency services for the events participants, spectators, other members of the community, or the traveling public.
- 4. Traffic on state highways shall not be delayed more than 10 (ten) minutes.
- No markings may be applied to DOT materials within the right of way, and all materials placed within the right of way must be removed promptly.
- 6. Any needed porta-potties need to be staged outside of the state highway right-of-way.
- 7. Use of Portable Changeable Message Signs, when approved, are the responsibility of the event organizer.

Best wishes are extended for favorable weather and an enjoyable event!

Sincerely, Lusary Klaser

Susan M. Klasen, PE

Administrator

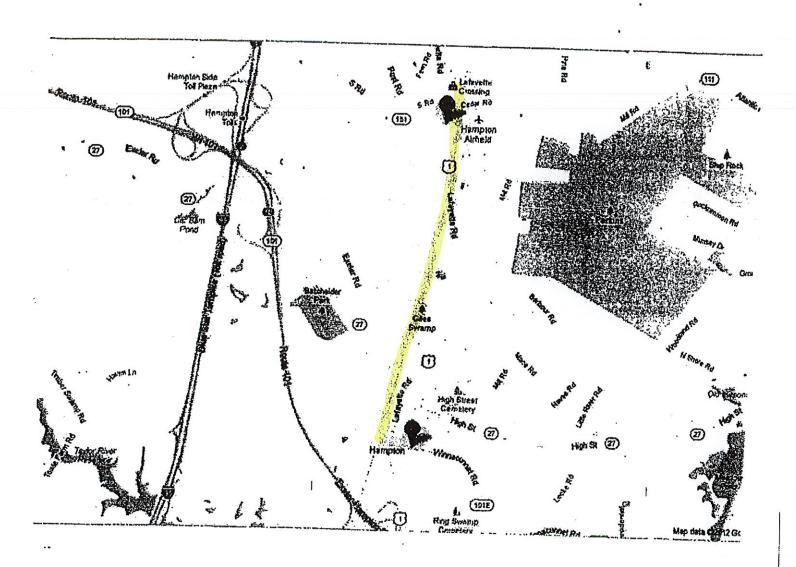
For Director of Operations

SMK:jnm Attach.

cc:

NH State Police, Operations Bureau Police Chiefs: North Hampton & Hampton

Brian Schutt, District Engineer





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: PRODUCER Edward Jackson AAI Tobey & Merrill Insurance (603) 926-7655 (603) 926-2135 20 High Street edward@tobeymerrill.com INSURER(S) AFFORDING COVERAGE NAIC # Hampton NH 03842-2214 Mount Vernon Fire INSURER A INSURED INSURER B Experience Hampton Inc., DBA: Hampton Holiday Parade Committee INSURER C: PO Box 444 INSURER D : INSURER E: Hampton NH 03843-1601 INSURER F COVERAGES CL2182408261 CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDLISUBR POLICY EFF | POLICY EXP (MM/DD/YYYY) | (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER LIMITS INSD WVD COMMERCIAL GENERAL LIABILITY 1,000,000 EACH OCCURRENCE CLAIMS-MADE X OCCUR PREMISES (Ea occurrence) 100,000 5,000 MED EXP (Any one person) GL #TBD 1 DAY EVENT-CHRI 12/04/2021 12/05/2021 1,000,000 PERSONAL & ADV INJURY 3,000,000 CEN'L ACORECATE LIMIT APPLIES PER CENERAL ACCRECATE **X** POLICY 1,000,000 PRODUCTS - COMP/OP AGG OTHER COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY \$ ANY AUTO BODILY INJURY (Per person) OWNED AUTOS ONLY HIRED SCHEDULED AUTOS NON-OWNED BODILY INJURY (Per accident) \$ PROPERTY DAMAGE AUTOS ONLY AUTOS ONLY UMBRELLA LIAB OCCUR EACH OCCURRENCE **EXCESS LIAB** CLAIMS-MADE AGGREGATE RETENTION S WORKERS COMPENSATION PER STATUTE AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT NIA (Mandatory in NH) FI DISEASE - FA EMPLOYEE If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Christmas Parade being held on 12/04/2021 on Lafayette Rd. North Hampton NH 03862 and Hampton NH 03842 CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of North Hampton 233 Atlantic Ave AUTHORIZED REPRESENTATIVE

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North Hampton

NH 03862